	NEC3 Engineering and Construction Short Contract (ECSC3) Appointment of the <i>Employer's</i> representative	Contract Nr:
		Division:
		Cost Centre:

This form is used for internal Eskom Holdings SOC Ltd appointments only. For external appointments use the NEC3 Professional Services Contract.

To	Makhosazane Thandeka Mantshintshi	Tel:	013 647 9131
Location	Kendal Power Station	Fax:	+086 243 6525
E mail	MantshMT@Eskom.co.za	Date:	2023/11/09

Dear [•],

Project	Fire Detection System Installation	Ref:	
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In terms of the power vested in me, I appoint you to carry out on behalf of Eskom Holdings SOC Ltd the actions of the *Employer*¹ required by the *conditions of contract* stated in the Contract Data for these contracts based on the NEC3 Engineering & Construction Short Contract, April 2013² (ECSC3):


Contract(s)	Various ECSC3 contracts on the above project	Contract Nr	
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You are advised to have a sound working knowledge of the ECSC3 and the Eskom additional conditions before you accept this appointment.

In addition you are responsible for the following activities in connection with the above listed contract(s):

1. Assist in defining the scope of work (the Works Information) and clarifying requirements of the end user – the customer.
2. Co-ordinate and administer the pre tender documentation phase including obtaining consent from the relevant technical and commercial managers to the tender documents before they are issued for tender. This includes holding a Squad Check meeting of all likely contract participants using as a guide the approved Squad Check Agenda.
3. Ensure that the tender is issued through the Procurement & Supply Chain department at a time determined by the project or contract programme.
4. Evaluate the tenders technically and commercially and assist in the preparation of the evaluation report, including motivation for the required contract budget and the contract time window.
5. Ensure that approval is obtained from the tender Adjudication Authority to place the contract (you are not a signatory to the contract) and that a mandate is obtained on a Delegation Consent Form (DCF) to manage the compensation events, should they arise.
6. Ensure that a complete and final set of contract documents is attached to the Form of Offer and Acceptance when the person delegated to sign the Form does so, **having already checked that the tendering contractor is in agreement with all of the contents.** This MUST be done before the *starting date* stated in the Contract Data.

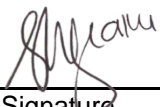
Authorising Authority

 _____ Signature	Sibongiseni Mazibuko _____ Name	2023/11/09 _____ Date
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¹ Except for payment in clause 51.1 and all the obligations of the *Employer* in sections 8 and 9 of the ECSC3.

² Revise to June 2005 if that edition applies.

Supervising Manager



Signature
Line Manager


Thabile Ngcaku

Name

2023/11/09

Date

Acceptance by the *Employer's* representative



Signature

Makhosazane T Mantshintshi

Name

2023/11/09

Date

Distribution:				